

**TRAINER'S
RESOURCE MANUAL**

THE **Gregg
Reference
Manual**

A MANUAL OF STYLE, GRAMMAR,
USAGE, AND FORMATTING

TRAINER'S RESOURCE MANUAL

THE Gregg Reference Manual

A MANUAL OF STYLE, GRAMMAR,
USAGE, AND FORMATTING

Tenth Edition

WILLIAM A. SABIN



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**The section titled “Guidelines for Developing a Training Program
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William A. Sabin**

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