

**INSTRUCTOR'S  
RESOURCE MANUAL**

THE **Gregg**  
**Reference**  
**Manual**

A MANUAL OF STYLE, GRAMMAR,  
USAGE, AND FORMATTING



# **INSTRUCTOR'S RESOURCE MANUAL**

# THE **Gregg** Reference Manual

A MANUAL OF STYLE, GRAMMAR,  
USAGE, AND FORMATTING

**Tenth Edition**

**WILLIAM A. SABIN**



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**The section titled “Guidelines for Developing a  
Course Based on *The Gregg Reference Manual*”  
was written by Elizabeth Kay Anderson,  
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**Instructor's Resource Manual to accompany  
THE GREGG REFERENCE MANUAL: A MANUAL OF STYLE, GRAMMAR, USAGE,  
AND FORMATTING, Tenth Edition  
William A. Sabin**

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