Chapter 4 Becoming a Culinary Professional Section 4.1 Employability Skills



Note Taking

Directions As you read, write notes, facts, and main ideas in the Note Taking column. Write key words and short phrases in the Cues column. Then summarize the section in the Summary box.

Cues

SHARPEN YOUR BASIC SKILLS

- basic skills: ability to calculate, communicate, think, negotiate, and work in a team
- You need a combination of skills in today's workplace, including the foodservice industry

Note Taking

 work ethic: a personal commitment to doing your best as part of a team

WORK ETHIC

Developing a good work ethic leads to success in your career

 leadership: the ability to motivate others to cooperate in doing a common task

LEADERSHIP SKILLS

• Employers expect leadership skills in their employees

Summary

Today's workplace requires a variety of employable skills.

Chapter 4 Employability Skills Section 4.2 Seeking Employment



Note Taking

Directions As you read, write notes, facts, and main ideas in the Note Taking column. Write key words and short phrases in the Cues column. Then summarize the section in the Summary box.

Cues

it is important to know how to seek and apply for a job in the foodservice industry

Note Taking

FIND FOODSERVICE EMPLOYMENT

Finding your first foodservice job will mean sorting through options.

learn all you can about your potential employer and the company by checking business publications, newspapers, and Internet sources

THE INTERVIEW PROCESS

• At an interview, you will have an opportunity to convince an employer you are right for the job

Summary

You have various options when seeking your first foodservice job.

Chapter 4 Employability Skills Section 4.3 On the Job



Note Taking

Directions As you read, write notes, facts, and main ideas in the Note Taking column. Write key words and short phrases in the Cues column. Then summarize the section in the Summary box.

	Cues	Note Taking	
•	your employer also has rights and responsibilities	 RIGHTS AND RESPONSIBILITIES When you accept a job, your enter into a relationship that carries both rights and responsibilities 	
•	your pay is determined by factors such as your experience and difficulty of the work	WAGES AND BENEFITS • When you accept a job, you trade your skills and efforts for wages and benefits	
Summary			

Both employers and employees have certain rights and responsibilities in the workplace.