

Chapter 8 Enter the Workplace

Section 8.2 On the Job



Social Studies Responsible Behavior

NCSS IV F Individual Development and Identity Analyze the role of perceptions, attitudes, values, and beliefs in the development of personal identity.

Directions In the situations described, place a check mark next to the option that best shows responsible behavior in the workplace. Then, identify and describe the type of quality that is shown.

1. Lynne is looking forward to her new job as a camp counselor. Lynne is not a morning person, and the job requires that she wake up early every day to catch the bus. On her first day of work, Lynne...

- _____ a. sleeps in late, and then calls the camp director to say she will be late.
- _____ b. sets her alarm for earlier than she needs to wake up, just to make sure that she gets up on time.
- _____ c. plans to ask her mother to drive her to the camp so she can get extra sleep time while the bus makes its stops.

Quality shown: _____

2. Jack has been speaking to a woman on the phone who wants to use his catering services for a party. They set up an appointment so the woman can review the menu and sample some food. When she arrives in a wheelchair, Jack becomes uncomfortable. Jack...

- _____ a. reminds himself that people come in all shapes, sizes, and range of abilities.
- _____ b. asks his supervisor if someone else can handle the meeting.
- _____ c. tells his supervisor he is not feeling well and needs to go home.

Quality shown: _____

3. Maddie, Geoffrey, and Suan work in different departments for a clothing manufacturer. Their supervisor tells them to work together to update the company's Web site. Maddie and Suan immediately schedule meetings and discuss responsibilities. Geoffrey tells them...

- _____ a. they are qualified and do not need his help.
- _____ b. it is not necessary for all three of them to do the project.
- _____ c. he is looking forward to working with them, and asks what he can do to help.

Quality shown: _____