Name _____ Class _____ Date _____

Directions: After you have finished your project, determine whether you have completed the criteria listed shown below. Circle the statement that best describes your evaluation of each criterion. Then turn the rubric in to your teacher along with your project.

Chapter 14 Project 1   Create a Job Description

Criteria	Excellent (3)	Good (2)	Poor (1)	Teacher Comments
Does the essay describe how the applicant's portfolio and résumé will help?	Essay describes how the applicant's portfolio and résumé will help.	Essay partly describes how the applicant's portfolio and/or résumé will help.	Little or no relevant description is included.	
Does the thesis statement contain key idea?	Thesis statement contains key idea.	Thesis statement not clearly defined.	Thesis statement does not contain key idea.	
Does the job description include information relevant to Web site administrator?	All information in the job description is relevant to Web site administrator.	Most information in the job description is relevant to Web site administrator.	Little or no information in the job description is relevant to Web site administrator, or job description is missing.	
Is essay appropriate length (one to two pages)?	Essay is appropriate length.	Essay is somewhat too long or too short.	Essay is overly long or overly short.	
Is language concise?	Language is concise.	Most of the language is concise.	Language is not concise.	
Does the text use active voice and strong verbs and nouns?	The text uses active voice and strong verbs and nouns throughout.	The text uses active voice and strong verbs and nouns most of the time.	The text frequently uses passive voice and weak verbs and nouns.	
Are grammar, punctuation, and spelling correct?	Grammar, punctuation, and spelling are correct.	There are minor problems with grammar, punctuation, and spelling.	There are major problems with grammar, punctuation, and spelling.	

Name _____ Class _____ Date _____

Directions: After you have finished your project, determine whether you have completed the criteria listed shown below. Circle the statement that best describes your evaluation of each criterion. Then turn the rubric in to your teacher along with your project.

Chapter 14 Project 2 Document Backup Procedures

Criteria	Excellent (3)	Good (2)	Poor (1)	Teacher Comments
Is a set of procedures and a schedule included for each backup option?	A set of procedures and a schedule is included for each backup option.	A partial set of procedures and/or a schedule are included for backup options.	Few or no procedures and schedules are included.	
Are similarities and differences between complete backup and incremental backup explained?	Similarities and differences between complete backup and incremental backup are explained well.	Similarities and differences between complete backup and incremental backup are somewhat explained.	Few or no similarities and differences are explained.	
Does the thesis statement contain key idea (to summarize the backup procedures)?	Thesis statement contains key idea.	Thesis statement not clearly defined.	Thesis statement does not contain key idea.	
Is essay appropriate length (one page)?	Essay is appropriate length.	Essay is somewhat too long or too short.	Essay is overly long or overly short.	
Does the text use active voice and strong verbs and nouns?	The text uses active voice and strong verbs and nouns throughout.	The text uses active voice and strong verbs and nouns most of the time.	The text frequently uses passive voice and weak verbs and nouns.	
Are grammar, punctuation, and spelling correct?	Grammar, punctuation, and spelling are correct.	There are minor problems with grammar, punctuation, and spelling.	There are major problems with grammar, punctuation, and spelling.	

Name _____ Class _____ Date _____

Directions: After you have finished your project, determine whether you have completed the criteria listed shown below. Circle the statement that best describes your evaluation of each criterion. Then turn the rubric in to your teacher along with your project.

Chapter 14 Project 3 — Create and Implement a Quality Assurance Plan

Criteria	Excellent (3)	Good (2)	Poor (1)	Teacher Comments
Is the quality assurance test plan clearly defined, including the three items: usability, reliability, and customer acceptance?	The quality assurance test plan is clearly defined and includes all three items.	The quality assurance test plan is somewhat defined.	The quality assurance test plan is poorly defined or missing.	
Are results of the test plan documented?	Results of the test plan are clearly documented.	Results of the test plan are somewhat documented.	Results of the test plan are poorly documented or missing.	
Is content organized logically?	All content is organized logically.	Most content is organized logically.	Content is poorly organized.	
Is language concise?	Language is concise.	Most of the language is concise.	Language is not concise.	
Are peer suggestions incorporated?	All peer suggestions are incorporated.	Most of the appropriate peer suggestions are incorporated.	Few or none of the appropriate peer suggestions are incorporated.	
Are grammar, punctuation, and spelling correct?	Grammar, punctuation, and spelling are correct.	There are minor problems with grammar, punctuation, and spelling.	There are major problems with grammar, punctuation, and spelling.	