What About Careers?

Job Skills

Directions: The list below on the left describes various on-the-job activities of some of the people who work in a supermarket. Decide what ability listed in the right column is shown by the employees and write its letter in the blank to the left of the activity described.

Activities on the Job

- _____ 1. Josie and Kelly worked together to refill a frozen food case.
- _____ 2. Jeff has been asked to learn the new computer program the store is purchasing.
- _____ 3. David monitors the fax and copy machines so they don't run out of paper.
- _____ 4. Meg added the receipts from six cash drawers at the end of the shift.
- 5. Drew wrote a report explaining the advantages of installing an automatic sprinkling system in the produce department.
- 6. Becka figured out a new system that made it easier to do the daily bank deposit.
- 7. Marcus talked to Kelly about how important it was that she start coming in on time for her shift.
- 8. Trey sends a report of each day's sales to the store's owner using e-mail.
- 9. Meg was assigned to work with the Downtown Merchants Association to plan a holiday promotion for Halloween.
- _____10. Jeff enters each week's sale prices into the computer so the scanners will scan the correct price.
- 11. Becka adds up the employees' hours each week so their paychecks can be written.

Abilities Shown by Employees

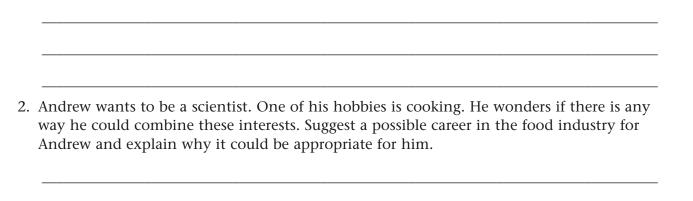
- A. Willingness to learn
- B. Communication skills
- C. Basic math skills
- D. Teamwork
- E. Responsibility
- F. Computer skills
- G. Thinking skills
- H. Management skills

What About Careers?

Looking at Careers

Directions: Read each situation described below. Answer the questions on the lines provided.

1. Chamique enjoys helping people. She is also very organized and likes to do things the "right" way. Her counselor suggested she consider a career as a dietitian. Chamique doesn't know much about what a dietitian does. She wonders whether it would be a good career choice for her. Do you think it might be? Why or why not?



3. Taylor works part-time job in a restaurant while she is in school. She enjoys it a lot and thinks she might like a career in food service. She does not want to be a chef and hopes to advance beyond the customer service staff. What other career in food service might Taylor consider? What types of work would she do in that career?