

# Unit 2

## Lesson 3

### Challenge Yourself Project 11 Mark Document as Final



**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	Student Checklist		Teacher Evaluation
Criteria	Completed	Not Completed	Comments
Opened your Driving-10 file.			
Reviewed the edits made by your classmate			
Evaluated and responded to the comments			
Shared the file with your classmate once more			
Accepted or rejected each change			
Deleted the comments			
Marked the document as final			
Double-checked your work			
Saved your file as Driving-[your first initial and last name]11			