

Chapter 29 Checking Accounts

Section 29.2 Account Records

Reading Activity—Apply Knowledge

Directions Read the excerpt from the textbook then fill in the check register with the information about transactions. Decide how you want to indicate debit card activity, online transactions, and direct deposits and include appropriate notations.

When you write a check, record the check number, the amount of the check, the date, and the name of the payee in a check register. A check register is a checkbook log in which an account holder records checking account transactions. If you do not record the check immediately, you might forget some of the information. This will help you keep track of the money in your checking account. You can also use the check register to keep track of deposits, ATM withdrawals, debit card purchases, and service fees.

Transactions

- A. June 11: Wrote check number 2297 for \$25.00 to Barbara Ling for lawn mowing.
- B. Withdrew \$150.00 at the ATM on Friday, June 12.
- C. June 13: Used debit card at Corner Market to pay for groceries at—\$56.33.
- D. June 15 paycheck was direct deposited—\$2,834.90
- E. Used online banking on June 24 to pay \$300.00 on Visa® bill.
- F. Wrote check 2298 for \$650 to MCL Partners for July’s rent on June 29.
- G. Paid the County G&E bill. Wrote check 2299 for \$175.41 on July 5.

Check Number	Date	Description	Payment/Withdrawal	Deposit	Balance
Balance from the previous page					\$ 873.91