Name Date Class	B Leadership in	
		Name

"Memo to Students: Writing Skills Matter"

BusinessWeek Reader Case Study

 ${\bf Directions}\>\>$  Read the  $\it BusinessWeek\>\>$  Reader on page 132 of your textbook and answer the questions.

## **Literal Comprehension**

- 1. According to the article, where was David Rodriguez employed after he graduated from the University of Miami?
- 2. What teaching challenge is discussed in the article?
- **3.** Name two types of audiences for whom business school students must write while they are in college.

## **Making Inferences**

- 4. Why did the thought of a 15-page English paper frighten Mr. Rodriguez?
- **5.** Do you think that Mr. Rodriguez expected to have to write 15-page papers when he decided to be a finance major?
- **6.** Why do undergraduate business school courses teach students to write presentations, memos, notes, and reports for different business audiences?

## **Critical Thinking**

**7.** How are your experiences writing long reports and essay papers likely to help you in your future field or profession?