

## Chapter 9: Worksheet 9A

### Review Conflict Resolution Skills: Scenario 1

**Directions** Read the scenario in the table below. Consider each type of conflict resolution strategy. Complete the chart to consider possible solutions to the problem.

**Scenario** Two groups of teens want to use the local area basketball court to play ball at the same time. Complete the chart below to consider possible solutions to the problem.

Resolution Strategy	Definition	Solution
I Win		
You Win		
Win Win		
Abandonment		

## Chapter 9: Worksheet 9B

### Review Conflict Resolution Skills: Scenario 2

**Directions** Read the scenario in the table below. Consider each type of conflict resolution strategy. Complete the chart to consider possible solutions to the problem.

<b>Scenario</b> Two group members both want to be the Photoshop expert in the group.		
<b>Resolution Strategy</b>	<b>Resolution</b>	<b>Solution</b>
<b>I Win</b>		
<b>You Win</b>		
<b>Win Win</b>		
<b>Abandonment</b>		

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# Chapter 9: Worksheet 9C

## Review Spreadsheet Elements

**Directions** Use the Excel spreadsheet below to answer the following questions.

Bake Sale Profits				
Treats	Number Sold	Cost per Item	Total Sales	
Chocolate Chip Cookies	60	\$ 1.00	\$ 60.00	
Brownies	150	\$ 2.00	\$ 300.00	
Caramels	300	\$ 0.25	\$ 75.00	
Sponge Cake	60	\$ 3.00	\$ 180.00	
Orange Juice	50	\$ 1.00	\$ 50.00	
Coffee	100	\$ 1.00	\$ 100.00	
Tea	50	\$ 1.00	\$ 50.00	
<b>Grand Total</b>			<b>\$ 815.00</b>	

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1. How many rows have numbers? \_\_\_\_\_
2. How many columns have numbers? \_\_\_\_\_
3. What is the text from cell A5? \_\_\_\_\_
4. Which column(s) use(s) currency? \_\_\_\_\_
5. Which row is currently selected? \_\_\_\_\_
6. What are the names of the three worksheets? \_\_\_\_\_
7. What is the name of the workbook? \_\_\_\_\_
8. What is the font and font size? \_\_\_\_\_
9. Which row(s) has (have) merged cells? \_\_\_\_\_
10. Which cell has text that wraps? \_\_\_\_\_