

Chapter

6

Integrating Publisher
and Photoshop

Project 6-6

Rubric
6-6**Project 6-6 (pages 273–276)****Create a Booklet**

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
In Publisher, create a booklet, 5.5 x 8.5 inches, in landscape, with 0.25 inch margins.			
Create text boxes in rows 1 and 2. Key the text, format, and fill with color as shown.			
Insert the picture from Project 6-5. Resize. Add a 6 pt border.			
Key the text below the image in Figure 6.29. Format as shown. Add a border. Vertically align.			
On Page 2, top row, key <i>Animal Quick Facts</i> in 18 pt Eras Bold. Define the style as <i>Section Head</i> .			
Add fill to the text box. Draw a ¼ inch rectangle across the top of the text box. Add fill.			
Repeat design elements for sections: <i>Animal Description</i> , <i>Animal Habitats</i> , and <i>References</i> .			
Under the headings, insert the appropriate text data files. Format as shown in Figure 6.30			
On page 3, insert the map, wrap and align the text. Add a border.			
On page 4, format the citations as described in Step 18. Add a hanging indent.			
Add contact information with lines above and below.			
Add a Newsprint background to all pages.			