

**Chapter****3**Introducing  
Microsoft Publisher**Project 3-6**Rubric  
3-6**Project 3-6 (pages 130-132)****Create Web Pages Using a Master Page**

**Directions:** After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	<b>Student Checklist</b>		<b>Teacher Evaluation</b>
<b>Criteria</b>	<b>Completed</b>	<b>Not Completed</b>	<b>Comments</b>
Create a custom Web page, 760 px by 480 px, with 4 columns and 10 rows.			
Insert WordArt in columns 2–3, rows 1–2, with your school name in 40 pt Arial. Change the fill to a preset color.			
In column 4, key the school's address and phone number in 10 pt Arial Black.			
Insert mascot clip art in column 1, rows 1–4.			
Create a black rectangle behind the text and art.			
Key and format the text in column 1, rows 5-9 as shown in Figure 3.38.			
Add a border and color to the text boxes in rows 6-9.			
Insert and crop Data File 3-6b to fit in columns 2-4, rows 3-8.			
Key the text below the picture and format in centered, 12 pt Verdana or a similar san serif font.			
Check for spelling and other errors and revise as necessary.			
Follow directions to save and print your work.			