

UNIT 1 Design with Microsoft Word Projects Across the Curriculum



Rubric
PAC 1-4

Project 4 (page 100)

Create a Travel Brochure

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

| Criteria | Student Checklist | | Teacher Evaluation |
|---|-------------------|---------------|--------------------|
| | Completed | Not Completed | Comments |
| Find information about a popular travel destination. | | | |
| Write two articles based on your research. | | | |
| Find graphics that illustrate the content (such as clip art, photos, charts, maps). | | | |
| Design a bi-fold brochure with a two-column interior. | | | |
| Use WordArt to create a title for the cover. | | | |
| Place the articles on the inside of the brochure. | | | |
| Include at least three graphics to illustrate the brochure. | | | |
| Cite all sources. | | | |
| Check for spelling and other errors and revise as necessary. | | | |
| Follow directions to save and print your work. | | | |