



CAPSTONE PROJECTS

UNIT 9 Section 12.1

Student Name: _____ Period: _____ Teacher: _____

Criteria	4- Consistently Meets and at Times Exceeds	3- Meets Most of the Time	2- Meets Some of the Time	1- Continued Practice Needed
Demonstrates the ability to format a personal letter, table, outline, report, newsletter, flyer, business card, Web page, spreadsheet, presentation, and database table. (12.1) (NETS 1b, 2a, b, c, 3a, b, 4b, 5a, b, c)				
Creates a Personal Letter. (12.1 Project 1) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates a Table. (12.1 Project 2) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates an Outline. (12.1 Project 3) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Formats a Report and Creates a Reference Page. (12.1 Project 4) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates a Title Page. (12.1 Project 5) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates a Newsletter. (12.1 Project 6) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates a Flyer. (12.1 Project 7) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates a Business Card. (12.1 Project 8) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates a Web Page. (12.1 Project 9) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				

continued

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Creates a Spreadsheet. (12.1 Project 10) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates a Presentation. (12.1 Project 11) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Creates a Database. (12.1 Project 12) (NETS 1b, 2a, b, c, 3a, b, 5a, c)				
Add Up Overall Scores ----->				

Total Score_____

Total Possible Score_____

Teacher Comments: