Name _____ Period _____ Date_____

Integrating Applications Lesson 3

Challenge Yourself Project 11 Use Rich Text Format

R

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	Student Checklist		Teacher Evaluation
Criteria	**Completed**	**Not Completed**	**Comments**
Exported the Projects report to Word			
Saved the Word document in Rich Text Format			
Saved the Word document as Projects-[your first initial and last name]11			