

**PowerPoint
Lesson****2****Before You Begin
Reflect**

Directions: After you have finished the projects, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your Word document.

	Student Checklist		Teacher Evaluation
Criteria	Completed	Not Completed	Comments
Completed the Challenge Yourself Projects			
Created a new Word document			
Described the types of visual elements in your presentation			
Explained why you added the visual elements to your presentation			
Listed the errors you found when reviewing your classmate's presentation			
Explained which project took you the longest and why			
Proofread and checked spelling in your document			