

PowerPoint Lesson 1 **Challenge Yourself Project 10 Research a Topic**



Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Used the Internet or another method of research to read about creating presentations			
Opened your saved Tips-7 presentation			
Saved the presentation as Tips-[your first initial and last name]10			
Used your research to create text for the sixth slide			
Added a title to the slide			
Included three bullet points on the slide			
Proofread and checked spelling			
Printed all six slides as a handout			
With your teacher's permission, printed the entire presentation			
Saved your work			