

Word Lesson**1****Challenge Yourself Project
9 Search for Jobs****R**

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	Student Checklist		Teacher Evaluation
Criteria	Completed	Not Completed	Comments
Used Internet, newspaper, or data file to read about jobs and selected a job category that interests you			
Looked up unfamiliar terms			
Selected first job description			
Selected second job description			
Selected third job description			
Summarized first job description			
Summarized second job description			
Summarized third job description			
Keyed a paragraph for each job description			
Saved your document as w1rev-[your first initial and last name]9			